



## Advanced

### Aimed at

This course will help anyone using spreadsheets, to extend their use of Excel's functionality.

### Course description & subjects covered

Through this course, you will learn:

- Conditional formatting
- Working with multiple sheets
- Linking sheets and workbooks
- Naming ranges
- Protecting sheets
- Subtotals
- Advanced Functions, including Hlookup and Vlookup
- Creating macros

### Assessment

There are no assessments for this course.

### Entry requirements

Learners must hold basic knowledge of the use of computers and a good working knowledge of spreadsheet functions.

### Candidates required to provide

NA

### Cost

£75.00

