

Awarding body: ILM

### **Aimed at:**

This course has been specifically designed to give practising or potential functional or operational managers, business owners

### **Course description & subjects covered:**

A cohesive and motivated project team is essential if projects are to achieve their objectives. This programme is designed to provide an intensive introduction to the world of delivering projects through effective people management, and is highly practical.

*Delegates must complete the ILM Level 3 or 5 unit in Managing Projects in the Organisation. The most appropriate Level will be assessed prior to the start of the programme.*

### **Key components of programme:**

#### Defining and communicating the project

Define the project scope, strategic objectives, plan and business case, and communicate clearly and concisely, ensure understanding across all stakeholders.

#### Planning, controlling and organising resources

Break down complex projects into SMART objectives and action plans, define and organise resources and implement performance measures to stay in control.

#### Collaborative working

Motivate, influence and inspire stakeholders, through ownership and accountability, and hold people accountable to deliver results.

#### Monitoring tasks, individuals and the team

Apply a range of coaching tools and techniques to facilitate problem solving, gain willing co-operation, manage potential conflict and develop positive team culture.

#### Developing inner self confidence

Develop inner self confidence to make the right impact and positively influence team members, peers, management and customers.

### **Assessment:**

There are no formal exams for this course. The programme is delivered through a blended learning approach consisting of online seminars, post seminar action plans and the implementation and management of a work-based project.

### **Entry requirements:**

There are no formal entry requirements. A pre-programme one-to-one is required with both, delegate and manager, to establish both a willingness to participate and personal development needs. A 360 analysis with management identifies blind spots and confirms key objectives for individual and company.

### **Cost:**

Fully funded through PLA funding\*

*\*Eligibility criteria applies - Please contact us for further information*

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**Contact us**

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