

MANYLEB PERSON

| <i>Meini Prawf</i> | | <i>Hanfodol</i> | <i>Dymunol</i> | <i>Asesiad</i> |
|---|--|-----------------|----------------|---------------------------|
| Cymwysterau a Hyfforddiant | | | | |
| Wedi ei (h)addysgu i safonau cydnabyddedig mewn meysydd perthnasol | | Ydy | | Ffurflen Gais |
| Isafswm o 5 pwnc TGAU gradd C neu uwch | | Ydy | | Ffurflen Gais |
| Cymhwyster Hyfforddiant Athro cydnabyddedig | | | Ydy | Ffurflen Gais |
| Tystiolaeth o Ddatblygiad Proffesiynol Parhaus | | Ydy | | Ffurflen Gais |
| Profiad / Gwybodaeth | | | | |
| Dangosiad o addasrwydd i weithio â phlant ac oedolion agored i niwed | | Ydy | | Ffurflen Gais & Chyweliad |
| Dangosiad o ddealltwriaeth o'r maes pwnc | | Ydy | | Cyweliad |
| Profiad blaenorol o addysgu ar draws amrediad o alluoedd | | Ydy | | Cyweliad |
| Sgiliau a Galluoedd | | | | |
| Gallu i drefnu, cynllunio a blaenoriaethu gwaith | | Ydy | | Cyweliad |
| Gallu i gwrdd â dedleins a gweithio dan bwysau | | Ydy | | Cyweliad |
| Gallu i siarad Cymraeg | | Ydy | | Ffurflen Gais & Chyweliad |
| Deallusrwydd Cyffredinol a Thueddfryd | | | | |
| Gallu i arddangos sgiliau rhesymu a dadansoddi cadarn | | Ydy | | Cyweliad |
| Gallu i arddangos dealltwriaeth gadarn o faterion sy'n ymwneud â chyfrinachedd | | Ydy | | Ffurflen Gais & Chyweliad |
| Gallu i ddysgu ac addasu'n gyflym i sefyllfaoedd a gofynion newydd | | Ydy | | Ffurflen Gais & Chyweliad |
| Gallu i gynnal effeithiolrwydd mewn amgylchedd dan bwysau a throi cyfleoedd yn gynlluniau gweithredu. | | Ydy | | Ffurflen Gais & Chyweliad |
| Nodweddion Personol | | | | |
| Yn gallu gweithio'n unigol neu fel rhan o dîm | | Ydy | | Cyweliad |
| Parodrwydd i gael ei hyfforddi ymhellach | | Ydy | | Cyweliad |
| Yn wynebu sialens â brwdfrydedd | | Ydy | | Ffurflen Gais & Chyweliad |
| Arddangos agwedd broffesiynol, bod yn ddiplomyddol a gyda'r gallu i drin sefyllfaoedd anodd | | Ydy | | Ffurflen Gais & Chyweliad |
| Yn hyblyg a pharod i addasu'n gyflym i amgylchiadau newydd a chyfnewidiol | | Ydy | | Ffurflen Gais & Chyweliad |

| | | | |
|--|-----|---|----------------------------|
| Bod yn gydweithiwr dibynadwy /cydweithwraig ddibynadwy, yn ymdrin â'ch cymheiriaid a'r holl staff arall gyda pharch, yn bwrpasol ac yn bositif | Ydy | | Ffurflen Gais & Chyfweliad |
| Hyderus, brwdfrydig ac egniol | Ydy | | Ffurflen Gais & Chyfweliad |
| Yn deall Cyfleoedd Cyfartal ac wedi ymroi i'r egwyddorion | Ydy | | Ffurflen Gais & Chyfweliad |
| Yn deall ymrwymiad y coleg i ddiogelu a hyrwyddo lles y myfyrwyr | Ydy | | Ffurflen Gais & Chyfweliad |
| Yn gallu teithio i wahanol leoliadau os a pha fydd galw am hynny | Ydy | | Ffurflen Gais |
| D1 wedi'i nodi ar y drwydded yrru neu barodrwydd i ymgymryd â phrawf ychwanegol | | Y | Ffurflen Gais a Chyfweliad |

PERSON SPECIFICATION

| <i>Criteria</i> | | <i>Essential</i> | <i>Desirable</i> | <i>Assessment</i> |
|---|--|------------------|------------------|----------------------|
| Qualifications and Training | | | | |
| Educated to a recognised standard in relevant subject areas | | Y | | App Form |
| Minimum 5 GCSEs grade C or above | | Y | | App Form |
| Recognised Teacher Training qualification | | | Y | App Form |
| Evidence of Continuous Professional Development | | Y | | App Form |
| Experience / Knowledge | | | | |
| Demonstrated suitability to work with children and vulnerable adults | | Y | | App Form & Interview |
| Demonstrable understanding of subject area | | Y | | Interview |
| Previous experience of teaching across a range of abilities | | Y | | Interview |
| Skills and Abilities | | | | |
| Ability to organise, plan and prioritise work | | Y | | Interview |
| Ability to meet deadlines and work under pressure | | Y | | Interview |
| The ability to speak Welsh | | Y | | App Form & Interview |
| General Intelligence and Aptitudes | | | | |
| Able to demonstrate sound reasoning and analytical skills | | Y | | Interview |
| Able to demonstrate a sound understanding of issues relating to confidentiality | | Y | | App Form & Interview |
| Able to learn and adapt quickly to new situations and requirements | | Y | | App Form & Interview |
| Ability to maintain effectiveness in a pressurised environment and translate opportunities into action plans. | | Y | | App Form & Interview |
| Personal Qualities | | | | |
| Able to work alone or in a team | | Y | | Interview |
| Willingness to undertake further training | | Y | | Interview |
| Approach a challenge with enthusiasm | | Y | | App Form & Interview |

| | | | |
|---|---|---|----------------------|
| Exhibit a professional attitude, diplomacy and an ability to handle difficult situations. | Y | | App Form & Interview |
| Flexible and quick to adapt to new and changing circumstances | Y | | App Form & Interview |
| Be a reliable colleague who relates to peers and all other staff respectfully, purposefully and positively | Y | | App Form & Interview |
| Confident, enthusiastic, energetic | Y | | App Form & Interview |
| Understands and is committed to Equal Opportunities | Y | | App Form & Interview |
| Understands the college commitment to the safeguarding of and for the promoting of the welfare of students. | Y | | App Form & Interview |
| The ability to travel to different locations as and when required | Y | | App Form |
| D1 stated on driving licence or the willingness to undertake this additional test | | Y | App Form & Interview |