



Awarding body: ILM

Duration: 2 online workshops

## Aimed at

This digital course is ideal for individuals who have management responsibilities but no formal training and are serious about developing their abilities. This course also supports practising team leaders who are seeking to move up to the next level of management and managers who need to lead people through organisational change, budget cuts and other pressures.

## Course description & subjects covered

This digital course consists of 2 online workshops covering core management skills, such as understanding how to organise and delegate, plus skills in communication, team leadership, change, innovation and managing people and relationships.

### During this course, you will cover the following units:

- Solving problems and making decisions
- Understanding leadership

### Benefits for individuals

- Gain a range of key management skills and put them into practice in your own role
- Build your leadership capabilities
- Develop your leadership and management skills using your own knowledge, values and motivations

### Benefits for employers

- Effective and confident first-line managers
- Better relationships and communication in teams
- Proven skills
- Managers with the tools to develop their own skills and abilities

## Assessment

During this course, there will be an assessment to be completed for each workshop.

## Entry requirements

Whilst there are no formal entry requirements for this course, a good level of verbal and written English would be beneficial to complete the assessments. You should also hold a level of management responsibility

## Candidates required to provide

You will need to provide identification (e.g. Passport or Driving Licence). If you are enrolling through ESF, you will need to provide further identification, proof of employment (or self-employment) and a copy of your ILM Level 2 qualification. Presentations from the workshops and the marking scheme will be provided. Additional reading material may be suggested by the tutor, but is not required.

## Cost

From £210.00 per person\*

*\*Please contact us for further information on costs*

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