



RHESTR O DERMAU
GLOSSARY OF TERMS
SGILIAU HANFODOL -
CYFLOGADWYEDD
ESSENTIAL SKILLS -
EMPLOYABILITY

BAGLORIAETH CYMRU
THE WELSH BACCALAUREATE



CYFLOGADWYEDD

EMPLOYABILITY

acceptance	-	derbyn
accountability	-	atebolrwydd
accountable	-	atebol
advantage (s)	-	mantais (manteision)
amazing	-	anhygoel
ambitious	-	uchelgeisiol
Analysis of Skills	-	Dadansoddiad Sgiliau
analytical tool	-	offeryn dadansoddol
Are you struggling?	-	Wyt ti'n/dych chi'n ei chael yn anodd?
arrangements	-	trefniadau
at least	-	o leiaf
atmosphere	-	awyrgylch
attitude (s)	-	agwedd (-au)
attribute (s)	-	priodoledd (-au)
booklet (s)	-	llyfryn (-nau)
"Boys!"	-	"Fechgyn!"
bullet point	-	pwynt bwled
business idea	-	syniad busnes
canvas	-	cynfas
challenge	-	her
challenging	-	heriol
Change that to	-	Newida/newidwch hwnna i
charity (-ies)	-	elusen (-nau)
collaboration	-	cydweithio
collaborative tool	-	offeryn cydweithredol

commitment	-	ymrwymiad
communication	-	cyfathrebu
Community Challenge	-	Her y Gymuned
competition	-	cystadleuaeth
contract of employment	-	cytundeb cyflogaeth
controlled assessment	-	asesiad dan reolaeth
creative approach	-	ymagwedd greadigol
creative ideas	-	syniadau creadigol
creative	-	creadigol
creativity	-	creadigrwydd
critical thinking	-	meddwl beirniadol
decision-making techniques	-	technegau penderfynu
different	-	gwahanol
digital literacy	-	llythrennedd digidol
digital notice board	-	hysbysfwrdd digidol
disadvantage (s)	-	anfantaais (anfanteision)
discrimination	-	gwahanaethu
discussion techniques	-	technegau trafod
diversity	-	amrywiaeth
Do you know what you're doing?	-	Dych chi'n gwybod beth dych chi'n ei wneud?
Do you know.....?	-	Wyt ti'n/dych chi'n gwybod....?
Do you understand?	-	Wyt ti'n/Dych chi'n deall?
Does everyone understand?	-	Pawb yn deall?
Dragon's Den scenario	-	senario "Dragon's Den"
effective	-	effeithiol
emotional intelligence	-	deallusrwydd emosiynol
empathy	-	empathi

Employability	-	Cyflogadwyedd
employment	-	cyflogaeth
energetic	-	egniol
Enterprise Catalyst	-	Catalydd Menter
environmental factors	-	ffactorau amgylcheddol
ethnicity	-	ethnigrwydd
evidence	-	tystiolaeth
expectation (s)	-	disgwyliad (-au)
fabulous/marvellous	-	bendigedig
Fill that in	-	Llenwa/llenwch hwnna
For example	-	er enghraifft
fundraising	-	codi arian
gender	-	cenedl, rhyw
gender-neutral	-	niwtral o ran rhywedd
handout	-	taflen
hands up	-	dwylo i fyny/dwylo lan
hard skills	-	sgiliau caled
Has everyone got a pen?	-	Oes pen gyda phawb?
Have you finished?	-	Dych chi wedi gorffen?
How is it going? How are you getting on?	-	Sut mae'n mynd?
hyperlink	-	hyperddolen
hypothetical	-	damcaniaethol
in work	-	yn y gwaith
in your own words	-	yn eich geiriau eich hun
incentive	-	cymhelliant
independent research	-	ymchwil annibynnol
individual task	-	tasg unigol

initiative	-	menter
innovation	-	arloesedd
innovative	-	arloesol
Is everyone ready?	-	Pawb yn barod?
layout	-	dyluniad
leader	-	arweinydd
Listen! (command)	-	Gwrandewch!
local	-	lleol
majority decision	-	penderyniad y mwyafrif
matrix	-	matrics
mindful	-	ystyriol
mind-map	-	map meddwl
mock assessment	-	asesiad ffug
mock controlled task	-	prawf rheoledig ffug
motivation	-	cymhelliad
motivational skills	-	sgiliau cymhelliant
moving on	-	symud ymlaen
multi-media presentation	-	cyflwyniad aml-gyfryngol
national	-	cenedlaethol
negativity	-	negatifedd
networking	-	rhwydweithio
niche	-	arbenigol
No eating	-	Dim bwyta
No smoking	-	Dim ysmegu
note-taking strategies	-	strategaethau cymryd nodiadau
note-taking	-	cymryd nodiadau
on your own	-	ar eich pen eich hun

opening statement	-	datganiad agoriadol
Opportunities	-	cyfleoedd
Organisational Skills	-	Sgiliau Trefnu
organised	-	trefnus
outcome (s)	-	canlyniad (-au)
outside of work	-	tu allan i'r gwaith
part	-	rhan
password	-	allweddair
people	-	pobl
personal effectiveness	-	effeithiolrwydd personol
personal reflection	-	myrfyrdod personol
personal strengths	-	cryfderau personol
personality	-	personoliaeth
presentation styles	-	arddulliau cyflwyno
privacy	-	preifatrwydd
problem-solving	-	datrys problemau
process	-	proses
protected	-	gwarchoddedig
psychological impact	-	effaith seicolegol
public	-	cyhoeddus
purpose	-	pwrpas
race	-	hil
relationship management	-	rheoli perthynas
relevant contingencies	-	cyfyngau perthnasol
representative (s)	-	cynrychiolydd /cynrychiolwyr
research	-	ymchwil
resilience	-	dygnwch

respect	-	parch
reviewing	-	adolygu
reward	-	gwobr
rights of the employer	-	hawliau'r cyflogwr
roles & responsibilities	-	rolau a chyfrifoldebau
Save your work	-	Arbedwch eich gwaith
scaffolding technique	-	techneg sgaffaldio
scribe	-	sgrifellwr
secret ballot	-	pleidlais gudd
self-awareness	-	hunan-ymwybyddiaeth
self-confidence	-	hunan-hyder
self-management	-	hunan-rheoli
sexuality	-	rhywioldeb
Skills Audit	-	Archwiliad Sgiliau
social awareness	-	ymwybyddiaeth gymdeithasol
social skills	-	sgiliau cymdeithasol
socially awkward	-	lletchwith yn gymdeithasol
soft skills	-	sgiliau meddal
strategy (-ies)	-	strategaeth (-au)
strengths	-	cryfderau
stress management strategies	-	strategaethau rheoli straen
stress management	-	rheoli straen
structured discussion	-	trafodaeth strwythuredig
student-led	-	dan arweiniad myfyrwyr
suitability	-	cyfaddasrwydd
support network	-	rhwydwaith cefnogi
SWOT analysis	-	dadansoddiad SWOT

synopsis	-	crynodeb
target audience	-	cynulleidfa darged
targets	-	targedau
task sheet	-	dalen dasg
template	-	templod
threat	-	bygythiad
Threats	-	bythygiadau
to add	-	ychwanegu
to advertise	-	hysbysebu
to agree	-	cytuno
to bring together	-	dwyn ynghyd
to compare	-	cymharu
to complete	-	cwblhau
to contribute	-	cyfrannu
to describe	-	disgrifio
to develop	-	datblygu
to display	-	arddangos
to double-check	-	ail-wirio
to encourage	-	annog
to generate	-	cynhrchu
to get used to	-	ymgyfarwyddo â / dod yn gyfarwydd â
to identify	-	adnabod
to implement	-	gweithredu
to invite	-	gwahodd
to justify	-	cyfiawnhau
to listen	-	gwranddo
to negotiate	-	trafod

to outline	-	amlinellu
to plagiarise	-	llên-ladrata
to post	-	postio
to practise	-	ymarfer
to present	-	cyflwyno
to prioritise	-	blaenoriaethu
to procrastinate	-	gohirio
to record	-	cofnodi
to research	-	ymchwilio
to respond	-	ymateb
to reward	-	gwobrwyo
to save (on computer)	-	arbed
to select	-	dethol
to share	-	rhannu
to summarise	-	crynhoi
to support	-	cefnogi
to upload	-	lanlwytho
to vote	-	pleidleisio
uncertainty	-	ansicrwydd
underlying issues	-	problemau sylfaenol
understanding	-	dealltwriaeth
unfair dismissal	-	diswyddiad annheg
unique	-	unigryw
values	-	gwerthoedd
wall of information	-	wal wybodaeth
Weaknesses	-	diffygion, gwendidau
web link	-	dolen

What could you do here?	-	Beth allet ti/allech chi ei wneud yma?
What is....?	-	Beth yw.....?
What's so funny?	-	beth sy'n mor ddoniol?
What's the matter?	-	Beth sy'n bod?
With what?	-	Gyda beth?
work-life balance	-	cydbwysedd gwaith a bywyd
Write down the main points	-	Ysgrifennwch y prif bwyntiau
You can use your phones for this -	-	Dych chi'n gallu ddefnyddio'ch ffonau ar gyfer hyn.
You should have.....	-	Dylai fod gennych.....

GWAITH TÎM/TEAM WORK

behaviour (-s)	-	ymddygiad (-au)
Belbin's roles	-	rolau Belbin
characteristics	-	nodweddion
clear	-	clir
commitment	-	ymrwymiad
common interest (s)	-	budd (buddion) yn gyffredin
completer/finisher	-	cyflawnwr
conflict resolution	-	datrysiad croestyniad
consistent	-	cyson
constructive (ly)	-	(yn) adeiladol
co-ordinator	-	cydlynnydd
customer service	-	gwasanaeth cwsmeriaid
definition	-	diffiniad
detailed	-	manwl

different	-	gwahanol
direction	-	cyfeiriad (location) cyfarwyddyd (instruction)
discussion	-	trafodaeth
effective (-ly)	-	(yn) effeithiol
external	-	allanol
failure	-	methiant
formal	-	ffurfiol
freedom	-	rhyddid
functional groups	-	grwpiau swyddogaethol
goal	-	nod
group leader	-	arweinydd grŵp
implementer	-	gweithredwr
informal	-	anffurfiol
internal	-	mewnol
Key Performance Indicators	-	Dangosyddion Perfformiad Allweddol
lack	-	diffyg
leadership skills	-	sgiliau arwain
leadership	-	arweinyddiaeth
log in	-	mewngofnodi
misunderstanding	-	camdealltwriaeth
motivation levels	-	lefelau cymhelliant
on the computer	-	ar y cyfrifiadur
on the phone	-	ar y ffôn
openness	-	didwylledd
organisation	-	sefydliad
P.I.N.	-	rhif adnabod personol

performance	-	perfformiad
plant	-	plannu
poor communication	-	cyfrathebiad gwael
poor results	-	canlyniadau gwael
pressure	-	pwysau
priority (-ies)	-	blaenoriaeth (-au)
resources investigator	-	ymchwiliwr adnoddau
resources	-	adnoddau
responsibility (-ies)	-	cyfrifoldeb (-au)
results	-	canlyniadau
shaper	-	ffurfiwr
share	-	rhannu
specialist	-	arbenigwr
stress	-	straen
success	-	llwyddiant
supportive	-	cefnogol
task & finish teams	-	timoedd tasg a gorffen
team leader	-	arweinydd tîm
team-building	-	adeiladu tîm
team-worker	-	gweithiwr tîm
to achieve	-	cyflawni
to acknowledge	-	cydnabod
to appreciate	-	gwerthfawrogi
to develop	-	datblygu
to evaluate	-	gwerthuso
to ignore	-	anwybyddu
to improve	-	gwella

to innovate	-	arloesi
to plan an event	-	cynllunio digwyddiad
to resolve	-	datrys
to review progress	-	adolygu cynnydd
to seek power	-	chwilio am bŵer
to support	-	cefnogi
to take risks	-	cymryd risgiau
to trust	-	ymddiried
to watch closely	-	gwilio'n agos
towards the same goal	-	tuag at yr un nod
transferring information	-	trosglwyddo gwybodaeth
values	-	gwerthoedd
watch the video	-	gwiliwch y fideo
willingness	-	parodrwydd
working environment	-	amgylchedd gweithio

RHEOLI STRAEN/STRESS MANAGEMENT

accident (s)	-	damwain (damweiniau)
anger	-	dicter
angry	-	dicllon
anxiety	-	pryder
backache	-	poen cefn
behaviour	-	ymddygiad
breakdown	-	ymddatodiad, methiant

choice	-	dewis
chronic health condition	-	salwch cronig
constant stress response	-	ymateb straen cyson
coping strategies	-	strategaethau ymdopi
depression	-	iselder
distress	-	trallod
drugs	-	cyffuriau
easy, easier	-	hawdd, haws
emotional outburst	-	ffrwydrad emosiynol
emotional	-	emosiynol
event (s)	-	digwyddiad (-au)
fear	-	ofn
forgetfulness	-	anghofrwydd
headache	-	dolur pen
health & well-being	-	iechyd a lles
heart disease	-	afiechyd calon
high blood pressure	-	pwysedd gwaed uchel
hostile	-	gelyniaethus
increased	-	cynyddol
indicator (s)	-	dangosydd (-ion)
indigestion	-	camdreuliad
insulting	-	sarhaus
irritability	-	pigogrwydd
loss of appetite	-	colli archwaeth
nausea	-	cyfog
over-indulgence (food)	-	bwyta gormod
physical exercise	-	ymarfer corff

poor performance	-	perfformiad gwael
psychological	-	seicolegol
relaxation techniques	-	tecnhegau ymlacio
respiratory rate	-	cyfradd anadlol
smoking	-	ysmygu, smocio
stressful	-	ingol
therapies	-	therapiau
threat	-	bythygiad
tiredness	-	blinder
to blame	-	ar fai
to control	-	rheoli
to dream/daydream	-	breuddwydio
to worry	-	pryderu, poeni

BAGLORIAETH CYMRU/THE WELSH BACCALAUREATE
CYNHADLEDD FYD-EANG - ASESIAID DAN REOLAETH
GLOBAL CONFERENCE CONTROLLED ASSESSMENT

challenge	-	her (noun)
	-	herio (verb)
coherent	-	dealladwy (of language)
coherent	-	rhesymol (of argument)
complex	-	cymhleth

complexity	-	cymhlethdod
concept (s)	-	cysyniad (-au)
conference contribution	-	cyfrannu at y gynhadledd
conference paper	-	papur cynhadledd
convincing	-	argyhoeddiadol
critical thinking	-	meddwl yn feirniadol
documentary film clip	-	clip ffilm ddogfennol
evidence generation	-	cynhyrchiad tystiolaeth
global issue	-	mater byd-eang
good line of reasoning	-	Rhesymu da
guidelines	-	canllawiau
idea (s)	-	syniad (-au)
justified	-	wedi'i gyfiawnhau
keep on task (command)	-	arhoswch gyda'r dasg
knowledgeable	-	gwybodus
oral presentation	-	cyflwyniad llafar
passionate	-	angerddeol
planning	-	cynllunio
question and answer	-	holi ac ateb
song	-	cân
speech	-	araith
to bear in mind	-	cofio
	-	cadw mewn meddwl
to consider	-	ystyried
to dissect information	-	dadansoddi gwybodaeth
to provide	-	darparu
to tackle a problem	-	mynd i'r afael â phroblem

topic	-	pwnc
viewpoint (s)	-	barn / safbwynt (-iau)
well-argued	-	wedi'i ddadlau'n dda
well-supported	-	wedi'i gefnogi'n dda